



## **SEED MONEY POLICY**



**Dr.Samuel George Institute of  
Engineering & Technology  
Markapur**

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## **1. Introduction**

Dr.Samuel George Institute of Engineering & Technology is committed to fostering a culture of research and innovation among its faculty members. The seed money policy for faculty research initiatives aims to provide initial funding support to faculty members to explore new research ideas, develop preliminary data and pursue external funding opportunities.

## **2. Eligibility Criteria**

- Full-time faculty members with tenure or on a tenure-track position are eligible to apply.
- Application must be affiliated with Dr.Samuel George Institute of Engineering & Technology for a minimum period of two years.
- Priority may be given to junior faculty members and interdisciplinary research proposal.

## **3. Application Process**

- Interested faculty members must submit a detailed research proposal outlining the objectives, methodology, expected outcomes and budget.
- Applications should be submitted electronically to the Research Committee by the specified deadline.
- The Research Committee will review the proposals based on criteria such as innovation, feasibility, potential impact and alignment with the college's research priorities.

## **4. Allocation of Seed Money**

- Seed money grants typically range from Rs.20,000 to 2 Lakhs per project. Depending on the quality and scope of the project, faculty members may request additional funding.
- Funding may be used for expenses such as equipment, material, travel and personnel costs directly related to the proposed research.
- Requirements are required to submit a detailed budget and justification for the use of funds.

## **5. Responsibilities of Recipients**

- Faculty members receiving seed money grants are expected to conduct the proposed research in a timely and responsible manner.
- Recipients must provide regular progress report to the Research Committee and adhere to any reporting requirements outlined in the grant agreement.
- Any deviation from the proposed research plan must be approved by the Research Committee.

## **6. Funding Period and Extensions**

- The funding period for seed money grants is typically 6 Months.
- Requests for extension may be considered on a case-by-case basis, subject to availability of funds and demonstration of sufficient progress.

## **7. Intellectual Property Rights**

- Dr.Samuel George Institute of Engineering & Technology acknowledges the intellectual property rights of faculty members and respects their ownership of discoveries and inventions resulting from research funded by seed money grants.
- Recipients are encouraged to disclose any potential intellectual property to the Research Committee for guidance on protection and commercialization.

## **8. Ethics and Compliance**

- Faculty members must conduct research in accordance with ethical standards and regulatory requirements, including obtaining necessary approvals from institutional review boards or other relevant bodies.
- Compliance with institutional policies and procedures, as well as applicable laws and regulations is mandatory.

## **9. Evaluation and Impact Assessment**

- The Research Committee will evaluate the outcomes and impact of seed money-funded projects based on predetermined criteria, such as publications, presentations, external funding secured and contribution to the college's research mission.
- Feedback from faculty members and other stakeholders will be solicited periodically to assess the effectiveness of the seed money program and identify areas for improvement.

## **10. Amendments and Reviews**

- This policy may be amended by the Research Committee with approval from relevant institutional authorities.
- A comprehensive review of the policy will be conducted every 3 years to ensure its continued relevance and effectiveness.

**SECRETARY**